

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Mel Peaston
direct line 0300 300 6076
date 16 February 2011

NOTICE OF MEETING

CENTRAL BEDFORDSHIRE COUNCIL

Date & Time

Thursday, 24 February 2011 6.30 p.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the CENTRAL BEDFORDSHIRE COUNCIL:

All other Members of the Council - on request

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING

AGENDA

Prayers

Reverend Martin Hathaway will take prayers.

1. **Apologies**

Any apologies for absence to be reported.

2. **Minutes**

To approve the minutes of the Council meeting held on 20 January 2011.

(Attached pages 7 to 16)

3. **Members' Interests**

To receive from Members any declarations and the **nature** thereof in relation to:-

- (a) personal interests in any agenda item
- (b) personal and prejudicial interests in any agenda item.

4. **Chairman's Announcements and Communications**

The Chairman to make any announcements or communications.

5. **Leader of the Council's Announcements and Communications**

The Leader of the Council to make any announcements or communications.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Petitions**

To receive and discuss petitions in accordance with the Public Participation Procedure as set out at Annex 2 of part A4 of the Constitution.

The Monitoring Officer has been notified that a petition will be presented to the Chairman by Cllr P N Aldis concerning a request to review the system for the collection of garden waste in Spring Grove area of Sandy.

8. **Recommendations from the Executive**

To consider the recommendations from the meetings of the Executive and answer questions asked under Rule No. 12.1.

	Date of Meeting	Page No(s).
Treasury Management Strategy	11 January 2011	17
Capital Programme for 2011/12	15 February 2011	19
Draft Medium Term Financial Plan and Revenue Budget for 2011/12	15 February 2011	20-22
Local Transport Plan 3	15 February 2011	23

Note 1: It is anticipated that the Chairman will exercise his authority to take the report on the Council Tax (at item 15) in conjunction with the recommendations of the Executive in relation to the Medium Term Financial Plan and Revenue Budget for 2011/12 and the Capital Programme 2011/12.

Note 2: The papers may be seen at the following links:

- Treasury Management Strategy
<http://www.centralbedfordshire.gov.uk/modgov/mgConvert2PDF.aspx?ID=3371&T=10>
- Local Transport Plan 3
<http://www.centralbedfordshire.gov.uk/modgov/mgConvert2PDF.aspx?ID=3671&T=10>
- Draft Medium Term Financial Plan and Revenue Budget for 2011/12 and Capital Programme
<http://www.centralbedfordshire.gov.uk/modgov/ieListDocuments.aspx?CId=577&MId=3646&Ver=4>

9. **Recommendations from Regulation Committee**

	Date of Meeting	Page No(s).
Street Trading - Adoption of Schedule 4 to the Local Government (Miscellaneous Provisions) Act 1982	16 February 2011	25
Prohibiting the consumption of alcohol in designated public place – Sandy	16 February 2011	27

The papers may be seen at the following links:-

Street Trading:-

<http://www.centralbedfordshire.gov.uk/modgov/mgConvert2PDF.aspx?ID=21497>

Prohibiting the consumption of alcohol:-

<http://www.centralbedfordshire.gov.uk/modgov/mgConvert2Pdf.aspx?ID=2398&T=9>

10. **Report of the Bedfordshire Police Authority**

To receive an oral report of Councillor Hollick as the Council's representative on the Bedfordshire Police Authority's budget-setting meeting on 18 February 2011, and answer questions asked under Rule No. 12.1.

11. **Report of the Bedfordshire and Luton Combined Fire Authority**

To receive and consider the report of the Bedfordshire and Luton Combined Fire Authority and answer questions asked under Rule No. 12.1.

(Attached pages 29 to 32)

12. **Written Questions**

To answer written questions from members of the Council under Rule No. 12.2.

The following question has been received from Councillor Murray:

A. How much in cash terms is being sliced from Central Bedfordshire Council's education resources for 2011/12, including funds from Government, to help funding of Academies?

B. How much is this in percentage terms?

13. **Open Questions**

To answer open questions asked by members of the Council under Rule No. 12.7.

14. **Motions**

To consider the following Notice of Motion submitted by Cllr Tom Nicols under Council Procedure Rule No. 16:

“The Council notes, with indignation, that whilst Central Bedfordshire is facing a massive reduction in its financial settlement in 2011/12, the UK ‘s contribution to the European Union (EU) is set to rise by 60% over two years.

This Council notes that, despite the opposition of some MPs and MEPs, that it is likely that the government will agree to a further 2.9% increase in the overall EU budget.

This Council believes the EU should be treated the same as the other tiers of government and in these austere times should share responsibility, along with central and local government, for public spending reductions. Sharing the burden would result in less severe cuts for local authorities, and give more assistance to councils to protect front line services.

This Council therefore urges our three MPs not to support an increase in the EU budget.”

15. **Council Tax 2011/12**

To present the Formal Council Tax Resolution.

(Attached pages 33 to 49)

16. **Members' Allowances**

To consider the attached report of the Portfolio holder for Finance, Governance and People.

(Attached pages 51 to 64)

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CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **CENTRAL BEDFORDSHIRE COUNCIL** held in the Council Chamber, Priory House, Chicksands, Shefford on Monday, 17 January 2011.

PRESENT

Cllr P Hollick (Chairman)
Cllr Mrs C F Chapman MBE (Vice-Chairman)

Cllrs	P N Aldis	Cllrs	Mrs D B Gurney	Cllrs	Ms J Nunn
	R A Baker		Mrs C Hegley		P Rawcliffe
	Mrs A Barker		D J Hopkin		A A J Rogers
	A R Bastable		J G Jamieson		J A G Saunders
	R D Berry		K Janes		A Shadbolt
	L Birt		R W Johnstone		K Sharer
	P A Blaine		D Jones		P Snelling
	D Bowater		M R Jones		Miss A Sparrow
	A D Brown		J Kane		B J Spurr
	J A E Clarke		D J Lawrence		R C Stay
	N B Costin		Mrs J G Lawrence		J Street
	I Dalgarno		Mrs A M Lewis		G Summerfield
	Mrs R J Drinkwater		H J Lockey		A M Turner
	P A Duckett		S F Male		Mrs C Turner
	Dr R Egan		K C Matthews		Mrs P E Turner MBE
	A Fahn		Ms C Maudlin		P F Vickers
	Mrs J Freeman		D McVicar		B Wells
	P Freeman		J Murray		P Williams
	Mrs S A Goodchild		Mrs M Mustoe		J N Young
	T Green		T Nicols		

Apologies for Absence

Cllrs	D J Gale	Cllrs	M Gibson	Cllrs	A Northwood
	Mrs R B Gammons		Ms A M W Graham		

Officers in Attendance:	Mr G Alderson	–	Director of Sustainable Communities
	Mr J Atkinson	–	Head of Legal and Democratic Services
	Mr M Bowmer	–	Assistant Director, Financial Services/Chief Finance Officer
	Mr R Carr	–	Chief Executive
	Mrs M Clampitt	–	Committee Services Officer
	Mrs S Hobbs	–	Committee Services Officer
	Mrs J Ogley	–	Director of Social Care, Health and Housing
	Mr J Unsworth	–	Interim Assistant Director of Finance

C/10/63 **Minutes**

RESOLVED

that the Minutes of the meeting of the Council held on 25 November 2010 be confirmed and signed by the Chairman as a correct record, subject to:

- **an amendment to minute C/10/59 'Written Questions' the last two sentences in the last paragraph to read:**

“Biggleswade Town Council had been consulted in March 2010 about The Baulk/London Road junction when the initial designs were being drawn up and they would be able to comment through the public consultation, along with other organisations and the public. The Portfolio Holder for Sustainable Development confirmed that he had visited the Elm Way junction concerned as part of his work on Safer Routes to School.”

C/10/64 **Members' Interests**

(a) **Personal Interests:-**

Councillor K Sharer declared a personal interest in agenda item 9 'Recommendations from the Constitution Advisory Group' as he was the Chairman of the Leighton Linlade Town Centres Management Committee.

(b) **Personal and Prejudicial Interests:-**

None.

C/10/65 **Chairman's Announcements and Communications**

The Chairman advised Members that the Vice-Chairman and Councillors Gale and Northwood were recovering from their illnesses and had started to attend meetings.

The Chairman was hosting his Civic Service at 3.30 pm on 23 January 2011 at Priory Church, Dunstable. He advised Members that tickets were available for 'Lets Face the Music' at Grove Theatre on 27 March 2011, an event that the Chairman was hosting.

The Chairman advised Members that his nominated charities were small local groups within Central Bedfordshire and that he had started to distribute monies to various local groups.

The Vice-Chairman thanked Members for their wishes during her period of illness.

C/10/66 Leader of the Council's Announcements and Communications

The Leader highlighted the successful Town and Parish Council Conference held on 13 January 2011 which had been addressed by the new Chief Constable, Alf Hitchcock. The Community Engagement Team had organised Let's Talk Together meetings across Central Bedfordshire and Members were encouraged to support these.

The Leader had attended a function at 10 Downing Street on Monday 17 January 2011.

The Leader explained that a Member Reference Group was looking at how best to enable communities to take on services which this Council was unlikely to be able to provide in the future. Encouraging discussions had taken place with some town councils already.

The Leader recorded her thanks to the Assistant Director Financial Services, Matt Bowmer, who would be leaving the Council in February to work for Northamptonshire County Council. Members wished Mr Bowmer a successful future. The Chairman allowed Mr Bowmer to respond.

C/10/67 Questions, Statements or Deputations

No questions, statements or deputations had been received under Annex 1 of Part A4 of the Constitution.

C/10/68 Petitions

In accordance with the Scheme of Public Participation set out in Annex 2 of Part A4 of the Constitution, the Council received notification of four petitions.

1. No to Bushwood Green

Councillor Stay presented a petition 'No to Bushwood Green' containing 1,816 signatures.

The Chairman thanked Councillor Stay for introducing the petition. The Chairman reminded Members that the Constitution stipulated that petitions relating to any planning decision could not be discussed at Council. The Chairman explained that the petition would be passed to the Joint Technical Unit who were preparing the Luton and Southern Central Bedfordshire Joint Core Strategy.

The Council agreed that the next three petitions would be debated for 10 minutes following their introduction, as they each contained more than 1,250 signatures.

2. School Crossing Patrols

Councillor Male presented the following 5 petitions containing a total number of 3,323 signatures:

- Retain School Crossing Patrols in Central Bedfordshire – Flitwick (paper petition)
- Save our Local Lollipop Lady – Flitwick (paper petition)
- Oppose the Council's Decision to Remove Our School Crossing Patrol in Ampthill. Keep our Lollipop Lady (paper petition)
- Vote No to Proposed Cut of All School Crossings (e-petition)
- Save your Lollipop Crossing Lady – Biggleswade (paper petition)

Councillor Male explained that the Executive on 11 January had been presented with two further petitions in relation to the School Crossing Patrols in Harlington and Maulden. The Chairman thanked Councillor Male for introducing the petitions. Members debated the petition which would be taken into consideration when setting the budget for 2011/12.

3. Opposition to the Closure of Houghton Regis Leisure Centre

Ms Hudgell presented a petition, on behalf of the lead petitioner, opposing the closure of Houghton Regis Leisure Centre. The Executive had received the petition on 11 January 2011 but due to the number of signatories it had been referred to Council for debate. The paper petition contained in excess of 1,300 signatures and the e-petition contained 268 signatures. Ms Hudgell explained that the Leisure Centre was fully utilised by the local community and sports clubs. She also commented that if the Leisure Centre was to close, the specialist sports clubs would have to close too.

The Chairman thanked Ms Hudgell for introducing the petition. Members debated the petition and the Portfolio Holder for Safer Communities and Healthier Lifestyles explained that all funding options were being explored, but no decision had yet been made about the future of the Leisure Centre.

4. Stop the Proposed Service Cuts targeted at Teenagers and Young People

Mr Keir, the nominated representative from the Central Bedfordshire Youth Parliament presented a petition against the proposed service cuts affecting teenagers and young people. The petition contained over 1,800 signatures from adults and young people across Central Bedfordshire. He contended that the loss of youth services, youth workers and Connexions advisors would mean that young people would have reduced access to impartial guidance, information and advice and positive activities across Central Bedfordshire.

The Chairman thanked Mr Keir for introducing the petition. Members debated the petition and comments would be taken into consideration when setting the budget for 2011/12.

The petitioners for petitions 2, 3 and 4 above were advised that the Executive had not yet decided whether to include any of the savings proposals to which the petitions related in the budget for 2011/12 which would be presented to Council on 24 February 2011. The proposals would be considered alongside efficiency savings and other service reconfiguration and reduction proposals when the Executive framed its recommendations to Council. During the process, the Executive would take note of the representations made in the petitions received. A definitive response to the requests made in the petitions could not be given but the lead petitioners would be advised in due course what the Executive planned to do.

C/10/69

Recommendations from the Executive

Local Government Business Growth Reserve to support Town Centre Regeneration

The Council considered a recommendation from the meeting of the Executive held on 7 December 2010 proposing that £1.5 million of capital be used to support the acquisition of the Quadrant Shopping Centre to deliver the regeneration of Dunstable Town Centre.

RESOLVED

that £1.5 million of capital be used to support the acquisition of the Quadrant Shopping Centre to deliver the regeneration of Dunstable Town Centre and that £1.5 million from the £1.791 million earmarked reserve be transferred into the Redundancy Reserve; with £291,000 of the remaining earmarked reserve retained to cover the further costs of the delivery of the Dunstable Town Centre Masterplan.

C/10/70

Recommendations from the Constitution Advisory Group

(a) Replacement of Leighton Linlade Town Centres Management Committee with Leighton Linlade Partnership Committee

The Council considered a recommendation from the meeting of the Constitution Advisory Group held on 2 December 2010 that the Leighton Linlade Town Centres Management Committee be replaced with the Leighton Linlade Partnership Committee.

RESOLVED

- 1. that the Leighton Linlade Town Centres Management Committee be replaced with the Leighton Linlade Partnership Committee; and**

2. **that section J2 of the Constitution relating to Leighton Linlade Town Centres Management Committee be amended with new terms of reference as set out at Appendix A to the submitted report.**

(b) Licensing and Regulation Committees – One Committee

The Council considered a recommendation from the meeting of the Constitution Advisory Group held on 2 December 2010 that the Licensing and Regulation Committees becomes one committee called the Licensing Committee. The Licensing Committee would carry out the functions currently delegated to both the Licensing Committee and the Regulation Committee.

RESOLVED

1. **that one committee called the Licensing Committee would carry out the functions currently delegated to both the Licensing Committee and the Regulation Committee, but that this should not come into effect until after the May 2011 local election; and**
2. **that section E2 of the Constitution relating to the Licensing Committee and the Regulation Committee be replaced with new terms of reference as set out in Appendix A to the submitted report.**

(c) Amendments to the Delegations of the Director of Customer and Shared Services

The Council considered a recommendation from the meeting of the Constitution Advisory Group held on 2 December 2010 that the delegations of the Director of Customer and Shared Services be amended in respect of assets to simplify and clarify the process.

RESOLVED

that section H3 of the Constitution setting out the delegations to the Director of Customer and Shared Services be amended as set out in Appendix A to the submitted report.

C/10/71

Report of the Bedfordshire Police Authority

A report from the meeting of the Bedfordshire Police Authority held on 20 January 2011 was submitted.

Councillor Hollick, representative on the Police Authority, elaborated on some of the issues in the submitted report including the provisional budget settlement for 2011/12.

Councillor Hollick responded to questions from Members. The Police Authority had drawn up Programme 2011 which would deliver significant financial savings. In addition the Force had placed a freeze on police officer recruitment and was holding police officer staff vacancies to reduce expenditure in the current year and provide savings in future years.

In response to a question with regard to the performance targets not being met in 2010/11 for areas such as domestic burglary and crime investigation, Councillor Hollick explained that some targets were designed to be challenging. Dedicated investigation teams for crimes such as burglary, robbery and vehicle crime were now in place across Bedfordshire.

C/10/72

Report of the Bedfordshire and Luton Combined Fire Authority

A report from the meeting of the Bedfordshire and Luton Combined Fire Authority held on 9 September 2010 was submitted.

Councillor Street, representative on the Bedfordshire and Luton Combined Fire Authority, elaborated on some of the issues in the submitted report. The proposed East of England Regional Control Centre had been abandoned and the Service's current mobilising system would be improved. Members were advised that the Fire Authority were proposing a nil increase in Band D Council Tax.

Councillor Street responded to questions from Members. He explained that L4Ps were 4 x 4 vehicles and two had been donated to Shuttleworth Airfield Volunteer Fire Service. Three redundant rescue pumps had been donated to the Onset Trust who had donated them to Kenya.

Members were advised that discussions were ongoing in relation to localism of the Fire Service and a scheme would be rolled out to certain areas.

Councillor Street confirmed that the Fire Service continued to carry out fire prevention work with schools and homeowners.

C/10/73

Written Questions

No written questions had been received from Members of the Council under Rule No. 12.2.

C/10/74

Open Questions

The Chairman presided over open questions asked of the Leader, Deputy Leader, Portfolio Holders and the Chairman of a Committee under Council Procedure Rule 12.7

- 1) Councillor Duckett asked a question about restoring the double yellow lines in Bedford Street, Amptill. Chronic congestion was being caused as well as safety risks.

The Portfolio Holder for Safer Communities and Healthier Lifestyles advised Members that he would look into the problem as soon as possible.

- 2) Councillor Lawrence asked a question about contributions to the Internal Drainage Board and sought assurance about this Council's position.

The Portfolio Holder for Sustainable Development acknowledges the work of the Internal Drainage Board and that funding for the Board would be allocated in the draft budget.

- 3) Councillor Murray asked a question about the Council's policy on Officers responding to Members queries.

The Portfolio Holder for Finance, Governance and People advised Councillor Murray that he would follow up Councillor Murray's query.

- 4) Councillor Mrs Barker asked a question about an unsigned letter she had received from a Central Bedfordshire Council employee.

The Portfolio Holder for Customers, Systems and Assets explained that there was a Confidential Reporting Code ("Whistleblowing") policy available to employees. The Portfolio Holder advised Members that he would respond to all the issues raised in the letter and would circulate the response to all Members.

- 5) Councillor Dr Egan asked a question about the Government's plan to remove the mobility component of the disability living allowance from disabled people living in residential homes and had the Council been in contact with care home residents to carry out an assessment of need for community care services.

The Portfolio Holder for Social Care and Health agreed to provide Councillor Dr Egan with a written response.

- 6) Councillor Duckett asked a question about the imminent announcement by the Planning Inspector on the Local Development Framework (LDF). Councillor Duckett sought assurance that the site specific timelines within the LDF would be adhered to in the light of current development in Amptill and the impact on infrastructure.

The Portfolio Holder for Sustainable Development confirmed that the LDF would be observed. The LDF timetable was a current requirement of the Council.

- 7) Councillor Blaine asked a question about the number of redundancies Central Bedfordshire Council anticipated it would make in the present financial year and also in 2011/12.

The Portfolio Holder for Finance, Governance and People explained that employees were being consulted in line with statutory requirements. He advised Members that the number of redundancies was dependant on the outcome of the budget setting process, which would be approved by Council on 24 February, but it was estimated that there could be of the order of 250 posts lost.

- 8) Councillor Snelling asked a question about opportunities to trade services as opposed to charging for services.

The Portfolio Holder for Finance, Governance and People advised Members that Central Bedfordshire Council had not looked into trading services, but there were opportunities to consider this in the future.

- 9) Councillor Dr Egan asked a question about the Information Commission Office (ICO) charging the Council £35 for each councillor plus a sum of £500. Councillor Dr Egan queried what this money was for and what the consequence would be if the Council refused to pay.

The Portfolio Holder for Finance, Governance and People advised Members that he would look into this.

- 10) Councillor Snelling asked a question about families in need of respite care and what assurances could be given about sustaining the level of provision in Central Bedfordshire.

The Portfolio Holder for Children's Services advised Members that the funding the Council had would be directed towards vulnerable people.

C/10/75 Motions

No motions had been received from Members of the Council under Rule No. 16.

C/10/76 Variations to Membership of Committees

The Council considered the report of the Portfolio Holder for Finance, Governance and People about the changes to the membership of Committees which had occurred since the last meeting.

NOTED

the changes to the membership of Committees as set out in the submitted report.

C/10/77 **Calendar of Meetings 2011/12**

The Council considered the report of the Portfolio Holder for Finance, Governance and People seeking approval of the Calendar of Meetings for the Municipal Year 2011-2012. The Portfolio Holder moved an amendment to include two Development Management Committees on 23 May and 20 June 2012. Members suggested further amendments in relation to the timing of the Audit Committee.

It was proposed that minor amendments be delegated to the Portfolio Holder for Finance, Governance and People and this was duly seconded.

RESOLVED

that the proposed Calendar of Meetings 2011/12 be approved subject to minor amendments being delegated to the Portfolio Holder for Finance, Governance and People.

C/10/78 **Appointment of S151 Officer**

The Council considered the report of the Portfolio Holder for Finance, Governance and People that proposed that the Director of Customer and Shared Services be authorised to make an interim appointment to the position of Chief Finance Officer, pending the making of a substantive appointment to the post of Assistant Director, Financial Services.

Members were introduced to John Unsworth who had joined the Council as Interim Assistant Director Financial Services.

RESOLVED

that the Director of Customer and Shared Services be authorised to make an interim appointment to the post of Chief Finance Officer/Section 151 Officer, following consultation with the members of the Appointments Sub-Committee.

(Note: The meeting commenced at 6.30 p.m. and concluded at 8.30 p.m.)

Chairman

Dated

COUNCIL MEETING – 24 FEBRUARY 2010

**Recommendations to Council from the Executive meeting held on 11
January 2011**

E/10/118 Treasury Management Strategy

The Executive considered a report from Councillor Maurice Jones, Portfolio Holder for Finance, Governance and People proposing a revised Treasury Management Strategy in response to changes in two key Codes and increased risk in investment markets.

The Portfolio Holder acknowledged the recommendation from the Customer and Central Services Overview and Scrutiny Committee from its meeting on 13 December 2010 'that the Executive continues to minimise investments commensurate with risk in order to maximise the savings that would be realised by such action'.

He explained that this suggestion was followed in practice but he would seek advice on whether the Strategy needed to be amended, before being approved by Council on 24 February 2011. The Treasury Management Strategy had been produced in line with the revised, autumn 2009, CIPFA Treasury Management Code of Practice and the Prudential Code for Capital Finance in Local Authorities.

Reason for decisions: To ensure the Council had an appropriate treasury management framework.

RECOMMENDED TO COUNCIL

that the Treasury Management Policy and the Treasury Management Strategy, as attached to the report submitted to the Executive, be approved.

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COUNCIL MEETING – 24 FEBRUARY 2010

**Recommendations to Council from the Executive meeting
held on 15 February 2011**

E/10/130 Capital Programme 2011/12

The Executive considered a report from Portfolio Holder for Finance, Governance and People proposing the Capital Programme for 2011/12 to 2014/15. It was noted that Government spending plans meant that there were fewer resources available for both revenue and capital activities, and the Council needed to respond to this in its own spending plans. The Capital Programme had been reviewed and set out proposals that would reduce the Authority's additional borrowing from the £11.000m envisaged in the Medium Term Financial Strategy to £7.7m in 2011/12.

The Executive debated the report, during which time the Portfolio Holders responded to questions and comments from the Executive and non-Executive Members in attendance. Portfolio Holder undertook to provide written responses to a number of points of clarification sought by individual Members, including covering capital funding for Tithe Farm Lower School, Houghton Regis and Section 106 funding for the provision of a lower school in Leighton Buzzard.

Reason for decision: To enable the Council to agree schemes to commence in 2011/12 and reduce the Authority's new borrowing requirement in line with the request by Council in February 2010.

RESOLVED

To note that the level of borrowing associated with the proposed 2011/12 Capital Programme had been reduced to £7.7m to minimise the impact on the Council's future Revenue Budgets.

RECOMMENDED TO COUNCIL

- 1. that the 2011/12 to 2014/15 Capital Programme, as attached at Appendix A to the report submitted to the Executive, be approved;***
- 2. that the 2011/12 to 2014/15 Capital Programme – Housing Revenue Account, as attached at Appendix B to the report submitted to the Executive, be approved.***

E/10/131 Draft Medium Term Financial Plan and Revenue Budget for 2011/12

The Executive considered the report of the Portfolio Holder for Finance, Governance and People proposing the Council's spending plans for the medium term and the levels of Council Tax rate for 2011/12.

In accordance with the Public Participation Procedure as set out in paragraph 2 of Annex 1 of Part A4 of the Constitution, the Chairman invited the members of the public who had registered to speak on this item to address the Committee:

- Mr Dillon, Chief Executive of the Disability Resource Centre commented on the proposals concerning LuDun. Mr Dillon explained that the LuDun Trust was not meeting its objectives under the terms of its Deed. The Trustees were investigating all possible options for the future.
- Mr Kenny, representative of the GMB Union, spoke in relation to the proposed closure of LuDun. Mr Kenny requested that the Executive consider using reserves to secure the existing facility for the time being, pending an appropriate business case being developed to enable LuDun to operate as a profitable business.

The Portfolio Holder for Finance, Governance and People introduced the budget proposals. He commented that the Council had a legal requirement to develop a balanced budget. It also had to take account of the current economic climate. He indicated that savings proposals were needed to accommodate in particular reductions in Government grant. The total value of the savings that would be required for next year was approximately £20m.

The Executive welcomed the comments received from the Overview and Scrutiny Committees, stakeholders and the public including petitions that had been submitted at this and previous Executive and Council meetings. Portfolio Holders commented on the key issues raised throughout the consultation process including:

- the proposed closure of LuDun
- the efficiency savings to be made at Lavender Court and St Georges Court
- Silsoe Horticulture Centre
- the mobile library service
- school crossing patrols
- leisure centres
- the Music Service
- Youth Services.

The Leader explained that a Member Task Force was addressing how best the Council could facilitate the transfer of some activities and services to communities. Encouraging discussions had already taken place with some town councils too and the Council was exploring the scope for a pan public sector approach to the delivery of some services in conjunction with its partners in Bedfordshire and Luton.

Reason for decision: To enable the Council to agree a balanced budget for 2011/12 and identify resource requirements for the medium term.

RECOMMENDED TO COUNCIL

1. ***that the response to consultation with Overview & Scrutiny Committees and the public, set out in paragraphs 17 to 21 of the report submitted to the Executive, be noted;***
2. ***that the Revenue Budget for 2011/12 and the Medium Term Financial Plan 2011/12 to 2014/15, as attached to the report submitted to the Executive, be approved;***
3. ***that the following adjustments to the draft budget in response to comments and representations received throughout the scrutiny and consultation process, be noted:***
 - (a) ***adjustments to the proposals covering Overview & Scrutiny offset by further reductions within the Democratic Services budget;***
 - (b) ***no reduction in School Crossing Patrols from 1 April 2011, but that contributions be sought from communities and partners during the course of the year, with a view to securing the patrols beyond 2011/12;***
 - (c) ***the creation of a fund to facilitate the transfer of services to partners and communities and that the costs of Public Conveniences be a first charge on this fund during 2011/12; and***
 - (d) ***a reduction in the proposed increases in car parking charges;***
4. ***that the Council Tax Base, attached at Appendix G to the report submitted to the Executive, be noted;***
5. ***to agree a Band D Council Tax of:***
 - ***£1,308.33 for residents in the north of Central Bedfordshire***
 - ***£1,344.15 for residents in the south of Central Bedfordshire***
6. ***that the fees and charges set out in Appendix K to the report submitted to the Executive, be approved;***

- 7. that the additional objective set out in paragraph 58 to the Treasury Management Strategy, be included;**
- 8. that the Housing Revenue Account Business Plan set out in Appendix L to the report submitted to the Executive, with an average increase in rents of 7.02%, be approved.**

E/10/134 Local Transport Plan 3

The Executive considered the report of the Portfolio Holders for Sustainable Development and Safer Communities and Healthier Lifestyles that provided information about the draft Local Transport Plan for Central Bedfordshire. The Plan would cover the 15 year period up until March 2026 and provided a framework for investment in transport locally. The Plan formed an important tool through which the Authority sets out its transport related objectives and wider priorities. It also contained a shorter term implementation plan to be updated on an annual basis and included a programme of schemes to be delivered on the ground over a three year period. The Portfolio Holder for Sustainable Development emphasised the extensive consultation process that had been undertaken during the creation of the Plan.

The Portfolio Holder responded to questions and comments from the Executive and non Executive Members in attendance. These included comments in relation to freight, the status of the A1 and access for disabled people. The Portfolio Holder explained that Local Area Transport Plans would be produced and rolled out to cover the whole of Central Bedfordshire.

RECOMMENDED TO COUNCIL

- 1. that the Local Transport Plan for Central Bedfordshire, be approved;***
- 2. that the Director of Sustainable Communities, in consultation with the Portfolio Holder for Sustainable Development, be authorised to make any necessary minor drafting changes to the document prior to final publication.***

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COUNCIL MEETING – 24 FEBRUARY 2011

**Recommendations to Council from the Regulation Committee
meeting held on 16 February 2011**

**Minute No Adoption of Schedule 4 to the Local Government (Miscellaneous
REG/09/48 Provisions) Act 1982**

The Committee received and considered the report which sought endorsement of the adoption of the relevant provisions of the Local Government (Miscellaneous Provisions) Act 1982, for the licensing of Street Trading, with a view to a recommendation being made accordingly to Council.

The Committee had previously agreed at its meeting held on 17 November 2010 to begin the notification process which would allow Full Council to adopt the relevant provisions to enable regulation of street trading. (Minute no. REG/09/39 refers).

Officers confirmed that no outstanding, negative or unresolved representations had been received further to public consultation through the publication of a notice. The Committee were therefore content to request Full Council to adopt the relevant provisions to become effective from 1 April 2011.

RECOMMENDED

that Council adopts the relevant provisions to enable the regulation of Street Trading, as set out in the report to Regulation Committee on 16 February 2011.

[NB: The report can be accessed through the following link:
<http://www.centralbedfordshire.gov.uk/modgov/mgConvert2PDF.aspx?ID=3681&T=10>]

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COUNCIL MEETING – 24 February 2011

**Recommendation to Council from the Regulation Committee held on
16 February 2011**

**REG/09/50 Prohibiting the consumption of alcohol in designated public
place - Sandy**

The Committee received and considered the report of the Director of Customer & Shared Services which informed of the progress made in the making of the Alcohol Designation Order to restrict anti-social drinking in public places in Sandy.

At the 14 October 2009 meeting, the Committee appointed three Members to review the Alcohol Designation Order and to determine the appropriate area for public consultation in Sandy.

On 12 December 2010 an advert was placed in the newspaper inviting comments. The Committee were asked to approve the Order subject to any comments being received.

The Managing Solicitor confirmed that no objections had been received for Sandy.

RESOLVED

- 1. that the contents of the report be noted;**
- 2. to note that no adverse responses to the public consultation had been received.**

RECOMMENDED

***that Council be asked to approve the Designation Order and
that the Order come into force on 24 March 2011.***

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BEDFORDSHIRE AND LUTON COMBINED FIRE AUTHORITY

REPORT OF THE BEDFORDSHIRE AND LUTON COMBINED FIRE AUTHORITY FROM ITS MEETING ON 10 DECEMBER 2010 TO CENTRAL BEDFORDSHIRE COUNCIL

MEETINGS

Bedfordshire and Luton Combined Fire Authority (CFA) held a meeting on 10 December 2010 at Dunstable Community Fire Station. The major issues discussed at the meeting are summarised below:

1. COMMUNICATIONS

Donation of Fire Engines

Members noted a letter of thanks from the Onset Trust following the donation of Fire Engines to Kenya.

2. COMMUNITY RISK MANAGEMENT PLAN PROJECT - REVIEW OF OPERATIONAL RESOURCES TO MEET RISK

At its meeting on 9 September 2010, the Fire Authority had endorsed the publication of the Community Risk Management Plan 2010-2013 which detailed the projects to be undertaken over the period of the plan to deliver a number of benefits and outcomes for the community.

Service Delivery Project SD/10 - Review of Operational Resources to Meet Risk – included twelve specific work streams to be reported to and endorsed by the Fire Authority.

CFO Fuller gave an update on two linked work streams to review the crewing arrangements and duty system at all wholtime Stations, and the provision of wholtime crewing arrangements and related appliances at Toddington Fire Station, and outlined an alternative shift duty system which would provide a number of benefits for the Fire Authority, its employees and the community.

Subject to Members' agreement, formal consultation with the representative bodies on the alternative shift duty system would commence.

An assessment of risk for the geographical area covered by the Day Crewed Toddington had shown that the workload and activity of the fire engines based at the station were broadly similar to those fire stations currently crewed by firefighters conditioned to the 'retained' duty system (RDS).

It was envisaged that with comprehensive engagement with both representative bodies and staff, the benefits to the Fire Authority, its employees and the community would be recognised and the system implemented by way of a collective agreement.

Members agreed that the Chief Fire Officer should continue consultation on the development and implementation of an alternative shift duty system and the review of the crewing arrangements and appliances at Toddington Fire Station.

3. REGIONAL MANAGEMENT BOARD

Members concurred with a suggestion made at the 13 October 2010 meeting of the Regional Management Board (RMB) that the RMB be dismantled by 31 January 2011 and the existing membership meet informally as the East of England Fire Forum, when required, to exchange information on Service impacts and identify areas where collaboration or co-operation had the potential to provide efficiencies to one or more Service.

All matters relating to the Regional Control Centre would be dealt with by the Local Authority Control Company (LACC) and the Regional Control Project Board, and discussed at the East of England Fire Forum.

4. STANDARDS COMMITTEE

The Localism Bill was expected to include proposals to 'abolish the Standards Board regime' although it was unlikely to be enacted before late 2011. On 5 November 2010, the Standards Committee considered that, pending further guidance from the Government, it should:

- Continue in its current role
- Continue to meet on the dates scheduled in the 2010/11 calendar of meetings
- Undertake only in-house training
- Monitor possible amalgamations of fire authorities (Comprehensive Spending Review)
- Keep an open mind on possible joint working arrangements with other authorities

Members requested the Secretary/Monitoring Officer to consult with the existing Independent (Co-opted) Members to ascertain whether they would be prepared to extend their membership of the Fire Authority's Standards Committee from May 2011 until the enactment of the Localism Bill or when further guidance was available from the Government.

5. AUDIT COMMITTEE AND POLICY AND CHALLENGE GROUPS

Members received and considered the Minutes of the Audit Committee and the three Policy and Challenge Groups held in November 2010.

6. CALENDAR OF MEETINGS: MAY 2011

Due to the local elections to be held on 5 May 2011, it was agreed that no meetings of the Policy and Challenge Groups would be held in May 2011. Instead, for 2011 only, one meeting was to be held in July 2011 to cover both the end of year reporting for 2010/11 and the half-year reporting for 2011/12.

7. REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING – 2010/11

The Head of Finance and Asset Management presented the budget monitoring position as at 31 October 2010.

It was agreed that six fire appliances which were due to come to the end of their lease at the end of December 2010 should be purchased as an addition to the 2010/11 capital

programme to be funded from existing capital programme funding from the Public Works Loan Board (PWLB) loan.

Further, in the light of recent unauthorised visits and thefts from the rear of Kempston Headquarters, workshops and fire station, security fencing and gates be provided, to be funded from capital receipts.

8. TREASURY MANAGEMENT

The Head of Finance and Asset Management presented an update on the Fire Authority's Treasury Management to 30 September 2010.

9. ANNUAL REVIEW OF THE AUTHORITY'S EFFECTIVENESS

A Form of Review was agreed to be completed by all Members prior to a facilitated meeting.

The outcome of the Review, including any identified areas for improvement and agreed performance objectives for the coming year, together with a record of Members' attendance at meetings, would be considered by the Audit Committee on 8 February 2011 for approval by the Fire Authority on 12 April 2011, and feeding into the Fire Authority's Annual Governance Statement, which was published in June each year.

10. MEMBERS' ALLOWANCES SCHEME 2011/12

All Members present declared a personal interest in this Item.

Members agreed that the Members' Allowances Scheme for 2011/12 should remain as the 2010/11 Scheme, subject to any revision in the 2011 daily rate of mean weekly earnings when it is advised by the Local Government Association.

11. APPOINTMENT OF ASSISTANT CHIEF FIRE OFFICER

Assistant Chief Fire Officer Robert Hull had formally advised of his intention to retire in February 2011.

It was proposed that the selection process for a replacement would take place in early 2011 and an Appointment Panel comprising the Executive Members was constituted.

12. INFORMATION BULLETIN

The Combined Fire Authority received a Bulletin containing information on various matters relating to the Fire and Rescue Service, including incidents of note and compliments.

Amongst the items reported were:

DC Lee Chennell, Bedfordshire Police expressed thanks to the Service:

.....'Please accept my gratitude for the time and resources provided by Bedfordshire and Luton Fire and Rescue Service in assisting Bedfordshire Police, it was a perfect example of the two services working together. The outcome of the assistance he provided was the successful prosecution of an offender at Luton Crown Court.'.....

A resident from Bedford expressed thanks:

.....'I had occasion to call on the help of a crew from Barkers Lane Station as I had inadvertently locked my granddaughter in the car along with the keys to the car and my house keys. Within minutes a crew of Bedford's 'finest' arrived and quickly resolved my

problems by accessing the upper storey of my house so that I could get the spare keys. They were courteous, professional and swiftly dispelled my distress.'.....

The Service received thanks from **King's Arms**, a homeless charity in Bedford:

.....'This is to say thanks for your involvement in the past three 'Pre Tenancy Courses' we have run through the King's Arms Project with the Council. The way you deliver the training sessions are fun and interesting and your warm style makes it very approachable for the clients and ourselves. Look forward to seeing you again soon.'.....

A resident from Milton Ernest wrote to CFO Fuller:

.....'I am writing to thank officers from your force for their tremendous work in dealing with a fire at my home.

I don't think I have ever come across a more efficient operation in any walk of life than that carried out by the crew that arrived here within minutes of my 999 call. Everyone knew exactly what they were supposed to do and within no time they had the situation under control. They worked like a highly trained unit throughout.

What also struck me was their customer care expertise. Each one of them hit exactly the right note under the circumstances when dealing with my wife and myself and with neighbours who came to see if they could help.

I can offer no higher praise with regards to the quality of the operation and of the people on the team than to say they were absolutely fantastic. The incident commander, I'm sure, has a great future ahead of him.'.....

The Headteacher, Putteridge Junior School, Luton wrote to express thanks:

.....'I am writing to thank two of your colleagues who arranged a very special day for our children during National Fire Safety Week.

They should be commended for their enthusiasm and commitment to a local project (Operation Torch) that I thought of to link with the Safety Week. Both Officers were extremely helpful and under took extra work to help arrange further activities for my Year 6 children.

Operation Torch was a great success, with over six hundred children and staff watching a pretend fire in 4H's classroom. Our children and the Infants were enthralled by the pretend drill including the special effects of the smoke and the two rescued 'dummy electricians'. Lots of creative writing and safety discussions were undertaken in light of the exercise. The Borough Health and Safety Inspector attended and was very impressed by this community initiative. Both of your officers should be praised for their efforts in planning these events...

COUNCILLOR JOHN STREET
EXECUTIVE MEMBER OF BEDFORDSHIRE AND LUTON COMBINED FIRE AUTHORITY

Meeting: Council
Date: 24th February 2011
Subject: Council Tax Resolution
Report of: Cllr Maurice Jones, Portfolio Holder for Customer & Shared Services
Summary: The report presents the Formal Council Tax Resolution arising from the Budgeted proposals presented to Council for approval.

Advising Officer: John Unsworth, Assistant Director Financial Services
Contact Officer: Adrian King, Head of Financial Strategy
Public/Exempt: Public
Wards Affected: All
Function of: Council
Key Decision: Yes
Reason for urgency/
exemption from call-in
(if appropriate): Not Applicable

CORPORATE IMPLICATIONS

Council Priorities:

The Council's priorities were a central strand of the Medium Term Financial Strategy and have been a specific factor in evaluating savings proposals and the resultant Council Tax levels.

Financial:

Based on the revenue budget proposals, approving the formal Council Tax Resolution as set out in Appendix A would result in an average Band D Council Tax for Central Bedfordshire of £1,324.92.

Legal:

The Council Tax Resolution is set in accordance with Section 30(2) of the Local Government Finance Act 1992.

Risk Management:

None

Staffing (including Trades Unions):

None

Equalities/Human Rights:

None

Community Safety:

None

Sustainability:

None

Summary of Overview and Scrutiny Comments:

- None

RECOMMENDATION(S):

1. that the

(a) **COUNCIL TO AGREE THE COUNCIL TAX RESOLUTION SET OUT IN APPENDIX A.**

Reason for Recommendation(s): Council is required to approve a statutory Council Tax Resolution in the form as shown in Appendix A. The formal resolution is based on figures contained in the Medium Term Financial Plan for 2011/12 to 2014/15 recommended by the Executive on the 15th February 2011, for approval by council.

Executive Summary

Central Bedfordshire, in keeping with all local authorities at this time, faces significant financial challenges in responding to the Coalition Government's push to reduce the national budget deficit together with a raft of new policy directives. The budget proposes to freeze Council Tax for 2011/12 and savings proposals have been developed in line with the new strategic direction for the Council guided by its priority outcomes.

Background

1. The Executive at its meeting on the 15th February 2011 considered a detailed report on the Medium Term Financial Plan for 2011/12 to 2014/15. Members are asked to refer to that report for a detailed explanation of the background to this report.
2. The Council Tax Resolution is set in accordance with Section 30(2) of the Local Government Finance Act 1992 and is submitted at this stage on the basis of the budget proposals set out in that report.

3. Separate Council Tax levels have been set for Mid Bedfordshire and South Bedfordshire. Band D levels are £1,308.33 and £1,344.15 these levels are frozen at 2010/11 rates. Where Council's have frozen council tax levels the Government will support them in the form of a specific grant equivalent to an average 2.5% increase. For Central Bedfordshire this grant will be approximately £3.2m. The grant will be paid across the life of the current Spending Review period. Harmonisation of the Council Tax levels across the authority will take place during 2012/13 and 2013/14 financial years.
4. The precepts and Band D levels of precepting bodies have been received. These are detailed below:

Town & Parish Councils/Meetings

5. The Town and Parish Council/Meetings Precepts for 2011/12 are detailed in Appendix B and total £8,606,973. The decrease in the average Band D Council Tax for Town and Parish Councils/Meetings is -0.30% and results in an average Band D Council Tax figure of £89.05 for 2011/12 compared to £89.32 in 2010/11.

Bedfordshire Police Authority

6. At the time of writing this report Bedfordshire Police Authority was due to meet on 18th February 2011 and the proposed precept for approval was £13,991,876. This results in a Band D Council Tax of £144.77 for 2011/12 a nil increase on 2010/11.

Bedfordshire and Luton Combined Fire Authority

7. Bedfordshire and Luton Combined Fire Authority met on 10th February 2011 and set its precept at £7,967,743. This results in a Band D Council Tax of £82.44 for 2011/12 a nil increase on 2010/11.

PROPOSALS

8. Council is required to approve a resolution in the statutory format and the formal Council Tax Resolution at Appendix A is based on the budget proposals, that result in the total Band D Council Tax as shown in the "Valuation Bands". The various levels of Council Tax for each Band for each Town and Parish Council/Meeting are shown at Appendix C.

Appendices:

Appendix A – Council Tax Resolution 2011/12
Appendix B – Parish Council/Meeting Precepts 2011/12
Appendix C – Parish Council Tax Bands

Background Papers:

Town & Parish Council/Meeting Precept Submissions
Executive Report 15th February 2011
Medium Term Financial Plan 2011/12 to 2014/15
Local Government Finance Settlement 2011/12

Location of papers: Customer and Shared Services Directorate, Priory House,
Chicksands

COUNCIL TAX RESOLUTION 2011/2012

1. That the following amounts be calculated in accordance with Sections 32 and 36 of the Local Government Finance Act 1992:

		AUTHORITY	MID BEDS AREA	SOUTH BEDS AREA
a	Aggregate of the amounts which the Council estimates for the items set out in Section 32(2)(a to e) of the Act (Budget expenditure, transfers to reserves and town & parish precepts)	345,868,637	Not analysed at this level	Not analysed at this level
b	Aggregate of the amounts which the Council estimates for the items set out in Section 32(3)(a to c) of the Act (Budget income and grants)	159,192,438	Not analysed at this level	Not analysed at this level
c	The amount by which the aggregate at 1(a) above exceeds the aggregate at 1(b) above, calculated by the Council in accordance with Section 32(4) of the Act (Budget requirement for the year)	186,676,199	Not analysed at this level	Not analysed at this level
d	Aggregate of the sums which the Council estimates for 2011/12 will be payable into its General Fund in respect of:		Not analysed at this level	Not analysed at this level
i	Formula Grant	50,581,527	Not analysed at this level	Not analysed at this level
ii	The amount that the Council estimates will be transferred to its General Fund from its Collection Fund in respect of the estimated surplus on its Collection Fund for 2011/12 (including prior year adjustments)	-564,494	Not analysed at this level	Not analysed at this level
		50,017,033	Not analysed at this level	Not analysed at this level

e	The amount at 1(c) (Budget requirement for the year)	186,676,199	Not analysed at this level
	Less the amount at 1(d)	50,017,033	Not analysed at this level
	Net Budget Requirement for the Year	136,659,166	71,858,473
	Divided by the Council Tax Base (calculated in accordance with Section 33(1) of the Act) as approved by Executive on 15 th February 2011 (96,649) equals the basic amount of its Council Tax for 2011/12.	£1,413.97	£1,384.66
f	Aggregate of all special items referred to in Section 34(1) of the Act (town & parish precepts)	8,606,973	3,961,225
g	The amount at 1(e) above	£1,413.97	£1,384.66
	Less the amount at 1(f) above divided by the Council Tax Base of 96,649	£89.05	£76.33
h	Equals the basic amount of its Council Tax for 2011/12 for dwellings in those parts of the area to which no special item relates (calculated in accordance with Section 34(2) of the Act)	£1,324.92	£1,308.33
			£1,344.15

i	The amounts shown in the schedule to this Appendix in the column "Band D", lines (b), being the amounts given by adding to that amount in 1(h) above, the amounts of special items relating to dwellings in those parts of the Council's area shown in the schedule divided in each case by the tax base for the relevant area calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amount of its Council tax for 2011/12 for dwellings in those parts of its area to which the special items relate.
J	The amounts shown in the schedule to this Appendix, lines (b), being the amounts given by multiplying the amounts at 1(h) and 1(i) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as amounts to be taken into account for 2011/12, in respect of the categories of dwellings listed in the different valuation bands.

2. That the Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2011/12 for each part of its area and for each of the categories of dwellings.

Valuation Bands

CENTRAL BEDFORDSHIRE COUNCIL – MID BEDS AREA

A	B	C	D	E	F	G	H
872.22	1,017.59	1,162.96	1,308.33	1,599.07	1,889.81	2,180.55	2,616.66

CENTRAL BEDFORDSHIRE COUNCIL - SOUTH BEDS AREA

A	B	C	D	E	F	G	H
896.10	1,045.45	1,194.80	1,344.15	1,642.85	1,941.55	2,240.25	2,688.30

BEDFORDSHIRE POLICE AUTHORITY

A	B	C	D	E	F	G	H
96.51	112.60	128.68	144.77	176.94	209.11	241.28	289.54

BEDFORDSHIRE & LUTON FIRE & RESCUE AUTHORITY

A	B	C	D	E	F	G	H
54.96	64.12	73.28	82.44	100.76	119.08	137.40	164.88

AGGREGATE OF COUNCIL TAX REQUIREMENTS – MID BEDS AREA

A	B	C	D	E	F	G	H
1,023.69	1,194.31	1,364.92	1,535.54	1,876.77	2,218.00	2,559.23	3,071.08

AGGREGATE OF COUNCIL TAX REQUIREMENTS – SOUTH BEDS AREA

A	B	C	D	E	F	G	H
1,047.57	1,222.17	1,396.76	1,571.36	1,920.55	2,269.74	2,618.93	3,142.72

TOWN & PARISH COUNCIL/MEETING PRECEPTS											
Area	Town/Parish Council	2010/11				2011/12				2011/12	
		Tax Base	Precept £	Council Tax Band D (£)	Tax Base	Precept	Council Tax Band D (£)	Tax Base	Precept	Council Tax Band D (£)	C Tax Increase
M	Ampthill	2,795	498,150	178.23	2,846	498,150	175.04				-1.79%
M	Arlesey	1,958	174,187	88.96	1,992	173,810	87.25				-1.92%
M	Aspley Guise	1,037	32,200	31.05	1,058	32,200	30.43				-2.00%
M	Aspley Heath	361	7,870	21.80	369	7,870	21.33				-2.16%
M	Astwick	14	-	0.00	14	-	0.00				0.00%
S	Barton-le-Clay	2,012	125,393	62.32	2,019	125,393	62.11				-0.34%
M	Battlesden	19	-	0.00	20	-	0.00				0.00%
M	Biggleswade	5,706	607,124	106.40	5,809	607,124	104.51				-1.78%
S	Billington	178	6,000	33.71	180	7,000	38.89				15.37%
M	Blunham	434	14,500	33.41	434	15,500	35.71				6.88%
M	Brogborough	108	7,425	68.75	106	7,796	73.55				6.98%
S	Caddington	1,539	71,354	46.36	1,548	71,353	46.09				-0.58%
	Campton and Chicksands	627	17,500	27.91	620	18,000	29.03				4.01%
S	Chalgrave	215	6,393	29.73	220	6,617	30.08				1.18%
S	Chalton	231	11,000	47.62	235	11,000	46.81				-1.70%
M	Clifton	1,133	34,000	30.01	1,140	37,000	32.46				8.16%
M	Clophill	742	22,650	30.53	755	22,650	30.00				-1.74%
M	Cranfield	1,546	83,100	53.75	1,565	83,100	53.10				-1.21%
S	Dunstable	12,681	1,770,901	139.65	12,838	1,792,827	139.65				0.00%
M	Dunton	256	14,050	54.88	257	14,050	54.67				-0.38%
S	Eaton Bray	1,181	49,000	41.49	1,187	49,000	41.28				-0.51%
M	Edworth	30	-	0.00	28	-	0.00				0.00%
S	Eggington	126	5,600	44.44	125	5,800	46.40				4.41%
M	Eversholt	201	4,532	22.55	199	4,380	22.01				-2.39%
M	Everton	217	10,500	48.39	225	10,750	47.78				-1.26%
M	Eyeworth	45	-	0.00	46	-	0.00				0.00%
M	Flitton and Greenfield	628	21,115	33.62	636	21,115	33.20				-1.25%
M	Flitwick	4,730	609,710	128.90	4,756	609,710	128.20				-0.54%

TOWN & PARISH COUNCIL/MEETING PRECEPTS											
Area	Town/Parish Council	2010/11				2011/12				2011/12	
		Tax Base	Precept £	Council Tax Band D (£)	Tax Base	Precept	Council Tax Band D (£)	Tax Base	Precept	Council Tax Band D (£)	C Tax Increase
M	Gravenhurst	257	14,500	56.42	258	8,000	31.01	258	8,000	31.01	-45.04%
M	Harlington	902	104,000	115.30	894	106,000	118.57	894	106,000	118.57	2.84%
M	Haynes	534	21,000	39.33	542	21,000	38.75	542	21,000	38.75	-1.47%
S	Heath and Reach	621	25,200	40.58	626	26,460	42.27	626	26,460	42.27	4.16%
M	Henlow	1,482	103,050	69.53	1,544	105,610	68.40	1,544	105,610	68.40	-1.63%
S	Hockcliffe	329	13,400	40.73	345	13,400	38.84	345	13,400	38.84	-4.64%
M	Houghton Conquest	567	28,000	49.38	587	25,000	42.59	587	25,000	42.59	-13.75%
S	Houghton Regis	5,144	662,000	128.69	5,197	668,800	128.69	5,197	668,800	128.69	0.00%
M	Huicote and Salford	92	5,500	59.78	97	5,500	56.70	97	5,500	56.70	-5.15%
M	Husborne Crawley	106	2,827	26.67	109	2,827	25.94	109	2,827	25.94	-2.74%
S	Hyde	161	3,800	23.60	167	3,800	22.75	167	3,800	22.75	-3.60%
S	Kensworth	637	20,683	32.47	638	20,683	32.42	638	20,683	32.42	-0.15%
M	Langford	1,289	88,250	68.46	1,297	88,250	68.04	1,297	88,250	68.04	-0.61%
S	Leighton-Linslade	13,729	1,575,841	114.78	13,980	1,604,651	114.78	13,980	1,604,651	114.78	0.00%
M	Lidlington	482	25,000	51.87	488	25,000	51.23	488	25,000	51.23	-1.23%
M	Marston Moretaine	1,583	89,065	56.26	1,594	89,065	55.88	1,594	89,065	55.88	-0.68%
M	Maulden	1,303	40,000	30.70	1,301	40,000	30.75	1,301	40,000	30.75	0.16%
M	Meppershall	718	37,000	51.53	722	37,000	51.25	722	37,000	51.25	-0.54%
M	Millbrook	61	3,000	49.18	61	3,000	49.18	61	3,000	49.18	0.00%
M	Milton Bryan	80	2,094	26.18	79	2,094	26.51	79	2,094	26.51	1.26%
M	Moggerhanger	257	11,600	45.14	260	11,600	44.62	260	11,600	44.62	-1.15%
M	Northill	993	42,000	42.30	1,001	45,000	44.96	1,001	45,000	44.96	6.29%
M	Old Warden	130	3,060	23.54	127	3,120	24.57	127	3,120	24.57	4.38%
M	Potsgrove	23	-	0.00	21	-	0.00	21	-	0.00	0.00%
M	Potton	1,894	115,000	60.72	1,920	125,925	65.59	1,920	125,925	65.59	8.02%
M	Pulloxhill	436	8,720	20.00	455	8,894	19.55	455	8,894	19.55	-2.25%
M	Ridgmont	167	12,000	71.86	167	12,000	71.86	167	12,000	71.86	0.00%
M	Sandy	4,150	370,911	89.38	4,197	384,529	91.62	4,197	384,529	91.62	2.51%
M	Shefford	2,192	130,000	59.31	2,242	139,950	62.42	2,242	139,950	62.42	5.24%
M	Shillington	796	30,000	37.69	798	33,000	41.35	798	33,000	41.35	9.71%

TOWN & PARISH COUNCIL/MEETING PRECEPTS										
Area	Town/Parish Council	2010/11				2011/12				2011/12
		Tax Base	Precept £	Council Tax Band D (£)	Tax Base	Precept	Council Tax Band D (£)	Tax Increase	C Tax	
M	Silsoe	768	25,000	32.55	789	30,500	38.66	18.77%		
S	Slip End	749	38,199	51.00	753	38,964	51.75	1.47%		
M	Southill	493	11,500	23.33	496	11,500	23.19	-0.60%		
S	Stanbridge	357	15,000	42.02	355	15,300	43.10	2.57%		
M	Steppingley	101	5,791	57.34	104	5,965	57.36	0.03%		
M	Stondon	904	35,682	39.47	925	35,682	38.58	-2.25%		
M	Stofold	3,573	310,211	86.82	3,792	308,286	81.30	-6.36%		
S	Streatley	723	11,900	16.46	719	9,062	12.60	-23.45%		
S	Studham	615	16,145	26.25	633	16,157	25.52	-2.78%		
S	Sundon	190	12,700	66.84	191	12,300	64.40	-3.65%		
M	Sutton	131	4,700	35.88	132	4,700	35.61	-0.75%		
M	Tempsford	234	12,000	51.28	242	12,000	49.59	-3.30%		
S	Tilsworth	157	6,250	39.81	155	7,250	46.77	17.48%		
M	Tingrith	75	1,600	21.33	76	1,600	21.05	-1.31%		
S	Toddington	1,850	122,079	65.99	1,876	122,012	65.04	-1.44%		
S	Totternhoe	537	13,633	25.39	536	11,233	20.96	-17.45%		
M	Westoning	873	24,350	27.89	895	25,568	28.57	2.44%		
S	Whipsnade	232	6,686	28.82	230	6,686	29.07	0.87%		
M	Woburn	434	21,116	48.65	460	21,855	47.51	-2.34%		
M	Wrestlingworth and Cockayne Hatley	345	17,500	50.72	349	18,000	51.58	1.70%		
	TOTAL / AVERAGE	95,206	8,503,797	89.32	96,649	8,606,973	89.05	-0.30%		
	TOTAL FOR MBDC	51,012	3,914,640	76.74	51,896	3,961,225	76.33	-0.53%		
	TOTAL FOR SBDC	44,194	4,589,157	103.84	44,753	4,645,748	103.81	-0.03%		

COUNCIL TAX SCHEDULE BY TOWN & PARISH AREAS									
2011/12	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	
Central Bedfordshire Council									
Former MBDC	872.22	1017.59	1162.96	1308.33	1599.07	1889.81	2180.55	2616.66	
Former SBDC	896.10	1045.45	1194.80	1344.15	1642.85	1941.55	2240.25	2688.30	
Bedfordshire Police Authority									
Beds & Luton & Fire Authority									
	96.51	112.60	128.68	144.77	176.94	209.11	241.28	289.54	
	54.96	64.12	73.28	82.44	100.76	119.08	137.40	164.88	
Town/Parish only									
Town/Parish & Area									
Total including Police & Fire									
Ampthill	116.69	136.14	155.59	175.04	213.94	252.84	291.73	350.08	
	988.91	1153.73	1318.55	1,483.37	1813.01	2142.65	2472.28	2966.74	
	1140.39	1330.45	1520.52	1,710.58	2090.71	2470.84	2850.97	3421.16	
Arlesey	58.17	67.86	77.56	87.25	106.64	126.03	145.42	174.50	
	930.39	1085.45	1240.52	1,395.58	1705.71	2015.84	2325.97	2791.16	
	1081.86	1262.17	1442.48	1,622.79	1983.41	2344.03	2704.65	3245.58	
Aspley Guise	20.29	23.67	27.05	30.43	37.19	43.95	50.72	60.86	
	892.51	1041.26	1190.01	1,338.76	1636.26	1933.76	2231.27	2677.52	
	1043.98	1217.98	1391.97	1,565.97	1913.96	2261.96	2609.95	3131.94	
Aspley Heath	14.22	16.59	18.96	21.33	26.07	30.81	35.55	42.66	
	886.44	1034.18	1181.92	1,329.66	1625.14	1920.62	2216.10	2659.32	
	1037.91	1210.90	1383.88	1,556.87	1902.84	2248.81	2594.78	3113.74	
Astwick	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	872.22	1017.59	1162.96	1,308.33	1599.07	1889.81	2180.55	2616.66	
	1023.69	1194.31	1364.92	1,535.54	1876.77	2218.00	2559.23	3071.08	
Barton Le Clay	41.41	48.31	55.21	62.11	75.91	89.71	103.52	124.22	
	937.51	1093.76	1250.01	1,406.26	1718.76	2031.26	2343.77	2812.52	
	1088.98	1270.48	1451.97	1,633.47	1996.46	2359.46	2722.45	3266.94	
Battlesden	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	872.22	1017.59	1162.96	1,308.33	1599.07	1889.81	2180.55	2616.66	
	1023.69	1194.31	1364.92	1,535.54	1876.77	2218.00	2559.23	3071.08	
Biggleswade	69.67	81.29	92.90	104.51	127.73	150.96	174.18	209.02	
	941.89	1098.88	1255.86	1,412.84	1726.80	2040.77	2354.73	2825.68	
	1093.37	1275.59	1457.82	1,640.05	2004.51	2368.96	2733.42	3280.10	

COUNCIL TAX SCHEDULE BY TOWN & PARISH AREAS									
2011/12	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	
Billington	(a)	25.93	30.25	34.57	38.89	47.53	56.17	64.82	77.78
	(b)	922.03	1075.70	1229.37	1,383.04	1690.38	1997.72	2305.07	2766.08
	(c)	1073.50	1252.42	1431.33	1,610.25	1968.08	2325.92	2683.75	3220.50
Blunham	(a)	23.81	27.77	31.74	35.71	43.65	51.58	59.52	71.42
	(b)	896.03	1045.36	1194.70	1,344.04	1642.72	1941.39	2240.07	2688.08
	(c)	1047.50	1222.08	1396.67	1,571.25	1920.42	2269.58	2618.75	3142.50
Brogborough	(a)	49.03	57.21	65.38	73.55	89.89	106.24	122.58	147.10
	(b)	921.25	1074.80	1228.34	1,381.88	1688.96	1996.05	2303.13	2763.76
	(c)	1072.73	1251.51	1430.30	1,609.09	1966.67	2324.24	2681.82	3218.18
Caddington	(a)	30.73	35.85	40.97	46.09	56.33	66.57	76.82	92.18
	(b)	926.83	1081.30	1235.77	1,390.24	1699.18	2008.12	2317.07	2780.48
	(c)	1078.30	1258.02	1437.73	1,617.45	1976.88	2336.32	2695.75	3234.90
Campton/Chicksands	(a)	19.35	22.58	25.80	29.03	35.48	41.93	48.38	58.06
	(b)	891.57	1040.17	1188.76	1,337.36	1634.55	1931.74	2228.93	2674.72
	(c)	1043.05	1216.89	1390.73	1,564.57	1912.25	2259.93	2607.62	3129.14
Chalgrave	(a)	20.05	23.40	26.74	30.08	36.76	43.45	50.13	60.16
	(b)	916.15	1068.85	1221.54	1,374.23	1679.61	1985.00	2290.38	2748.46
	(c)	1067.63	1245.56	1423.50	1,601.44	1957.32	2313.19	2669.07	3202.88
Chalton	(a)	31.21	36.41	41.61	46.81	57.21	67.61	78.02	93.62
	(b)	927.31	1081.86	1236.41	1,390.96	1700.06	2009.16	2318.27	2781.92
	(c)	1078.78	1258.58	1438.37	1,618.17	1977.76	2337.36	2696.95	3236.34
Clifton	(a)	21.64	25.25	28.85	32.46	39.67	46.89	54.10	64.92
	(b)	893.86	1042.84	1191.81	1,340.79	1638.74	1936.70	2234.65	2681.58
	(c)	1045.33	1219.56	1393.78	1,568.00	1916.44	2264.89	2613.33	3136.00
Clophill	(a)	20.00	23.33	26.67	30.00	36.67	43.33	50.00	60.00
	(b)	892.22	1040.92	1189.63	1,338.33	1635.74	1933.14	2230.55	2676.66
	(c)	1043.69	1217.64	1391.59	1,565.54	1913.44	2261.34	2609.23	3131.08
Cranfield	(a)	35.40	41.30	47.20	53.10	64.90	76.70	88.50	106.20
	(b)	907.62	1058.89	1210.16	1,361.43	1663.97	1966.51	2269.05	2722.86
	(c)	1059.09	1235.61	1412.12	1,588.64	1941.67	2294.70	2647.73	3177.28
Dunstable	(a)	93.10	108.62	124.13	139.65	170.68	201.72	232.75	279.30
	(b)	989.20	1154.07	1318.93	1,483.80	1813.53	2143.27	2473.00	2967.60
	(c)	1140.67	1330.79	1520.90	1,711.01	2091.23	2471.46	2851.68	3422.02
Dunton	(a)	36.45	42.52	48.60	54.67	66.82	78.97	91.12	109.34
	(b)	908.67	1060.11	1211.56	1,363.00	1665.89	1968.78	2271.67	2726.00
	(c)	1060.14	1236.83	1413.52	1,590.21	1943.59	2296.97	2650.35	3180.42

COUNCIL TAX SCHEDULE BY TOWN & PARISH AREAS									
2011/12	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	
Eaton Bray	(a) 27.52	32.11	36.69	41.28	50.45	59.63	68.80	82.56	
	(b) 923.62	1077.56	1231.49	1,385.43	1693.30	2001.18	2309.05	2770.86	
	(c) 1075.09	1254.28	1433.46	1,612.64	1971.00	2329.37	2687.73	3225.28	
Edworth	(a) 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	(b) 872.22	1017.59	1162.96	1,308.33	1599.07	1889.81	2180.55	2616.66	
	(c) 1023.69	1194.31	1364.92	1,535.54	1876.77	2218.00	2559.23	3071.08	
Eggington	(a) 30.93	36.09	41.24	46.40	56.71	67.02	77.33	92.80	
	(b) 927.03	1081.54	1236.04	1,390.55	1699.56	2008.57	2317.58	2781.10	
	(c) 1078.51	1258.26	1438.01	1,617.76	1977.26	2336.76	2696.27	3235.52	
Eversholt	(a) 14.67	17.12	19.56	22.01	26.90	31.79	36.68	44.02	
	(b) 886.89	1034.71	1182.52	1,330.34	1625.97	1921.60	2217.23	2660.68	
	(c) 1038.37	1211.43	1384.49	1,557.55	1903.67	2249.79	2595.92	3115.10	
Everton	(a) 31.85	37.16	42.47	47.78	58.40	69.02	79.63	95.56	
	(b) 904.07	1054.75	1205.43	1,356.11	1657.47	1958.83	2260.18	2712.22	
	(c) 1055.55	1231.47	1407.40	1,583.32	1935.17	2287.02	2638.87	3166.64	
Eyeworth	(a) 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	(b) 872.22	1017.59	1162.96	1,308.33	1599.07	1889.81	2180.55	2616.66	
	(c) 1023.69	1194.31	1364.92	1,535.54	1876.77	2218.00	2559.23	3071.08	
Flitton/Greenfield	(a) 22.13	25.82	29.51	33.20	40.58	47.96	55.33	66.40	
	(b) 894.35	1043.41	1192.47	1,341.53	1639.65	1937.77	2235.88	2683.06	
	(c) 1045.83	1220.13	1394.44	1,568.74	1917.35	2265.96	2614.57	3137.48	
Flitwick	(a) 85.47	99.71	113.96	128.20	156.69	185.18	213.67	256.40	
	(b) 957.69	1117.30	1276.92	1,436.53	1755.76	2074.99	2394.22	2873.06	
	(c) 1109.16	1294.02	1478.88	1,663.74	2033.46	2403.18	2772.90	3327.48	
Gravenhurst	(a) 20.67	24.12	27.56	31.01	37.90	44.79	51.68	62.02	
	(b) 892.89	1041.71	1190.52	1,339.34	1636.97	1934.60	2232.23	2678.68	
	(c) 1044.37	1218.43	1392.49	1,566.55	1914.67	2262.79	2610.92	3133.10	
Harlington	(a) 79.05	92.22	105.40	118.57	144.92	171.27	197.62	237.14	
	(b) 951.27	1109.81	1268.36	1,426.90	1743.99	2061.08	2378.17	2853.80	
	(c) 1102.74	1286.53	1470.32	1,654.11	2021.69	2389.27	2756.85	3308.22	
Haynes	(a) 25.83	30.14	34.44	38.75	47.36	55.97	64.58	77.50	
	(b) 898.05	1047.73	1197.40	1,347.08	1646.43	1945.78	2245.13	2694.16	
	(c) 1049.53	1224.45	1399.37	1,574.29	1924.13	2273.97	2623.82	3148.58	
Heath & Reach	(a) 28.18	32.88	37.57	42.27	51.66	61.06	70.45	84.54	
	(b) 924.28	1078.33	1232.37	1,386.42	1694.51	2002.61	2310.70	2772.84	
	(c) 1075.75	1255.05	1434.34	1,613.63	1972.21	2330.80	2689.38	3227.26	

COUNCIL TAX SCHEDULE BY TOWN & PARISH AREAS									
2011/12	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	
Henlow	(a)	45.60	53.20	60.80	68.40	83.60	98.80	114.00	136.80
	(b)	917.82	1070.79	1223.76	1,376.73	1682.67	1988.61	2294.55	2753.46
	(c)	1069.29	1247.51	1425.72	1,603.94	1960.37	2316.80	2673.23	3207.88
Hockliffe	(a)	25.89	30.21	34.52	38.84	47.47	56.10	64.73	77.68
	(b)	921.99	1075.66	1229.32	1,382.99	1690.32	1997.65	2304.98	2765.98
	(c)	1073.47	1252.38	1431.29	1,610.20	1968.02	2325.84	2683.67	3220.40
Houghton Conquest	(a)	28.39	33.13	37.86	42.59	52.05	61.52	70.98	85.18
	(b)	900.61	1050.72	1200.82	1,350.92	1651.12	1951.33	2251.53	2701.84
	(c)	1052.09	1227.43	1402.78	1,578.13	1928.83	2279.52	2630.22	3156.26
Houghton Regis	(a)	85.79	100.09	114.39	128.69	157.29	185.89	214.48	257.38
	(b)	981.89	1145.54	1309.19	1,472.84	1800.14	2127.44	2454.73	2945.68
	(c)	1133.37	1322.26	1511.16	1,700.05	2077.84	2455.63	2833.42	3400.10
Hulcote & Salford	(a)	37.80	44.10	50.40	56.70	69.30	81.90	94.50	113.40
	(b)	910.02	1061.69	1213.36	1,365.03	1668.37	1971.71	2275.05	2730.06
	(c)	1061.49	1238.41	1415.32	1,592.24	1946.07	2299.90	2653.73	3184.48
Husbourne Crawley	(a)	17.29	20.18	23.06	25.94	31.70	37.47	43.23	51.88
	(b)	889.51	1037.77	1186.02	1,334.27	1630.77	1927.28	2223.78	2668.54
	(c)	1040.99	1214.48	1387.98	1,561.48	1908.48	2255.47	2602.47	3122.96
Hyde	(a)	15.17	17.69	20.22	22.75	27.81	32.86	37.92	45.50
	(b)	911.27	1063.14	1215.02	1,366.90	1670.66	1974.41	2278.17	2733.80
	(c)	1062.74	1239.86	1416.99	1,594.11	1948.36	2302.60	2656.85	3188.22
Kensworth	(a)	21.61	25.22	28.82	32.42	39.62	46.83	54.03	64.84
	(b)	917.71	1070.67	1223.62	1,376.57	1682.47	1988.38	2294.28	2753.14
	(c)	1069.19	1247.38	1425.58	1,603.78	1960.18	2316.57	2672.97	3207.56
Langford	(a)	45.36	52.92	60.48	68.04	83.16	98.28	113.40	136.08
	(b)	917.58	1070.51	1223.44	1,376.37	1682.23	1988.09	2293.95	2752.74
	(c)	1069.05	1247.23	1425.40	1,603.58	1959.93	2316.28	2672.63	3207.16
Leighton-Linslade	(a)	76.52	89.27	102.03	114.78	140.29	165.79	191.30	229.56
	(b)	972.62	1134.72	1296.83	1,458.93	1783.14	2107.34	2431.55	2917.86
	(c)	1124.09	1311.44	1498.79	1,686.14	2060.84	2435.54	2810.23	3372.28
Lidlington	(a)	34.15	39.85	45.54	51.23	62.61	74.00	85.38	102.46
	(b)	906.37	1057.44	1208.50	1,359.56	1661.68	1963.81	2265.93	2719.12
	(c)	1057.85	1234.15	1410.46	1,586.77	1939.39	2292.00	2644.62	3173.54
Marston Moretaine	(a)	37.25	43.46	49.67	55.88	68.30	80.72	93.13	111.76
	(b)	909.47	1061.05	1212.63	1,364.21	1667.37	1970.53	2273.68	2728.42
	(c)	1060.95	1237.77	1414.60	1,591.42	1945.07	2298.72	2652.37	3182.84

COUNCIL TAX SCHEDULE BY TOWN & PARISH AREAS									
2011/12	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	
Maulden	(a) 20.50	23.92	27.33	30.75	37.58	44.42	51.25	61.50	
	(b) 892.72	1041.51	1190.29	1,339.08	1636.65	1934.23	2231.80	2678.16	
	(c) 1044.19	1218.23	1392.26	1,566.29	1914.35	2262.42	2610.48	3132.58	
Meppershall	(a) 34.17	39.86	45.56	51.25	62.64	74.03	85.42	102.50	
	(b) 906.39	1057.45	1208.52	1,359.58	1661.71	1963.84	2265.97	2719.16	
	(c) 1057.86	1234.17	1410.48	1,586.79	1939.41	2292.03	2644.65	3173.58	
Millbrook	(a) 32.79	38.25	43.72	49.18	60.11	71.04	81.97	98.36	
	(b) 905.01	1055.84	1206.68	1,357.51	1659.18	1960.85	2262.52	2715.02	
	(c) 1056.48	1232.56	1408.64	1,584.72	1936.88	2289.04	2641.20	3169.44	
Milton Bryan	(a) 17.67	20.62	23.56	26.51	32.40	38.29	44.18	53.02	
	(b) 889.89	1038.21	1186.52	1,334.84	1631.47	1928.10	2224.73	2669.68	
	(c) 1041.37	1214.93	1388.49	1,562.05	1909.17	2256.29	2603.42	3124.10	
Mogerhanger	(a) 29.75	34.70	39.66	44.62	54.54	64.45	74.37	89.24	
	(b) 901.97	1052.29	1202.62	1,352.95	1653.61	1954.26	2254.92	2705.90	
	(c) 1053.44	1229.01	1404.59	1,580.16	1931.31	2282.45	2633.60	3160.32	
Northill	(a) 29.97	34.97	39.96	44.96	54.95	64.94	74.93	89.92	
	(b) 902.19	1052.56	1202.92	1,353.29	1654.02	1954.75	2255.48	2706.58	
	(c) 1053.67	1229.28	1404.89	1,580.50	1931.72	2282.94	2634.17	3161.00	
Old Warden	(a) 16.38	19.11	21.84	24.57	30.03	35.49	40.95	49.14	
	(b) 888.60	1036.70	1184.80	1,332.90	1629.10	1925.30	2221.50	2665.80	
	(c) 1040.07	1213.42	1386.76	1,560.11	1906.80	2253.49	2600.18	3120.22	
Potsgrove	(a) 0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	(b) 872.22	1017.59	1162.96	1,308.33	1599.07	1889.81	2180.55	2616.66	
	(c) 1023.69	1194.31	1364.92	1,535.54	1876.77	2218.00	2559.23	3071.08	
Potton	(a) 43.73	51.01	58.30	65.59	80.17	94.74	109.32	131.18	
	(b) 915.95	1068.60	1221.26	1,373.92	1679.24	1984.55	2289.87	2747.84	
	(c) 1067.42	1245.32	1423.23	1,601.13	1956.94	2312.74	2668.55	3202.26	
Pulloxhill	(a) 13.03	15.21	17.38	19.55	23.89	28.24	32.58	39.10	
	(b) 885.25	1032.80	1180.34	1,327.88	1622.96	1918.05	2213.13	2655.76	
	(c) 1036.73	1209.51	1382.30	1,555.09	1900.67	2246.24	2591.82	3110.18	
Ridgmont	(a) 47.91	55.89	63.88	71.86	87.83	103.80	119.77	143.72	
	(b) 920.13	1073.48	1226.84	1,380.19	1686.90	1993.61	2300.32	2760.38	
	(c) 1071.60	1250.20	1428.80	1,607.40	1964.60	2321.80	2679.00	3214.80	
Sandy	(a) 61.08	71.26	81.44	91.62	111.98	132.34	152.70	183.24	
	(b) 933.30	1088.85	1244.40	1,399.95	1711.05	2022.15	2333.25	2799.90	
	(c) 1084.77	1265.57	1446.36	1,627.16	1988.75	2350.34	2711.93	3254.32	

COUNCIL TAX SCHEDULE BY TOWN & PARISH AREAS									
2011/12	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	
Sheffield	(a)	41.61	48.55	55.48	62.42	76.29	90.16	104.03	124.84
	(b)	913.83	1066.14	1218.44	1,370.75	1675.36	1979.97	2284.58	2741.50
	(c)	1065.31	1242.86	1420.41	1,597.96	1953.06	2308.16	2663.27	3195.92
Shillington	(a)	27.57	32.16	36.76	41.35	50.54	59.73	68.92	82.70
	(b)	899.79	1049.75	1199.72	1,349.68	1649.61	1949.54	2249.47	2699.36
	(c)	1051.26	1226.47	1401.68	1,576.89	1927.31	2277.73	2628.15	3153.78
Silsoe	(a)	25.77	30.07	34.36	38.66	47.25	55.84	64.43	77.32
	(b)	897.99	1047.66	1197.32	1,346.99	1646.32	1945.65	2244.98	2693.98
	(c)	1049.47	1224.38	1399.29	1,574.20	1924.02	2273.84	2623.67	3148.40
Slip End	(a)	34.50	40.25	46.00	51.75	63.25	74.75	86.25	103.50
	(b)	930.60	1085.70	1240.80	1,395.90	1706.10	2016.30	2326.50	2791.80
	(c)	1082.07	1262.42	1442.76	1,623.11	1983.80	2344.49	2705.18	3246.22
Southill	(a)	15.46	18.04	20.61	23.19	28.34	33.50	38.65	46.38
	(b)	887.68	1035.63	1183.57	1,331.52	1627.41	1923.31	2219.20	2663.04
	(c)	1039.15	1212.35	1385.54	1,558.73	1905.11	2251.50	2597.88	3117.46
Stanbridge	(a)	28.73	33.52	38.31	43.10	52.68	62.26	71.83	86.20
	(b)	924.83	1078.97	1233.11	1,387.25	1695.53	2003.81	2312.08	2774.50
	(c)	1076.31	1255.69	1435.08	1,614.46	1973.23	2332.00	2690.77	3228.92
Steppingley	(a)	38.24	44.61	50.99	57.36	70.11	82.85	95.60	114.72
	(b)	910.46	1062.20	1213.95	1,365.69	1669.18	1972.66	2276.15	2731.38
	(c)	1061.93	1238.92	1415.91	1,592.90	1946.88	2300.86	2654.83	3185.80
Stondon	(a)	25.72	30.01	34.29	38.58	47.15	55.73	64.30	77.16
	(b)	897.94	1047.60	1197.25	1,346.91	1646.22	1945.54	2244.85	2693.82
	(c)	1049.41	1224.32	1399.22	1,574.12	1923.92	2273.73	2623.53	3148.24
Stofold	(a)	54.20	63.23	72.27	81.30	99.37	117.43	135.50	162.60
	(b)	926.42	1080.82	1235.23	1,389.63	1698.44	2007.24	2316.05	2779.26
	(c)	1077.89	1257.54	1437.19	1,616.84	1976.14	2335.44	2694.73	3233.68
Streatley	(a)	8.40	9.80	11.20	12.60	15.40	18.20	21.00	25.20
	(b)	904.50	1055.25	1206.00	1,356.75	1658.25	1959.75	2261.25	2713.50
	(c)	1055.97	1231.97	1407.96	1,583.96	1935.95	2287.94	2639.93	3167.92
Studham	(a)	17.01	19.85	22.68	25.52	31.19	36.86	42.53	51.04
	(b)	913.11	1065.30	1217.48	1,369.67	1674.04	1978.41	2282.78	2739.34
	(c)	1064.59	1242.02	1419.45	1,596.88	1951.74	2306.60	2661.47	3193.76
Sundon	(a)	42.93	50.09	57.24	64.40	78.71	93.02	107.33	128.80
	(b)	939.03	1095.54	1252.04	1,408.55	1721.56	2034.57	2347.58	2817.10
	(c)	1090.51	1272.26	1454.01	1,635.76	1999.26	2362.76	2726.27	3271.52

COUNCIL TAX SCHEDULE BY TOWN & PARISH AREAS									
2011/12	Band A £	Band B £	Band C £	Band D £	Band E £	Band F £	Band G £	Band H £	
Sutton	(a)	23.74	27.70	31.65	35.61	43.52	51.44	59.35	71.22
	(b)	895.96	1045.29	1194.61	1,343.94	1642.59	1941.25	2239.90	2687.88
	(c)	1047.43	1222.01	1396.58	1,571.15	1920.29	2269.44	2618.58	3142.30
Tempsford	(a)	33.06	38.57	44.08	49.59	60.61	71.63	82.65	99.18
	(b)	905.28	1056.16	1207.04	1,357.92	1659.68	1961.44	2263.20	2715.84
	(c)	1056.75	1232.88	1409.00	1,585.13	1937.38	2289.63	2641.88	3170.26
Tilsworth	(a)	31.18	36.38	41.57	46.77	57.16	67.56	77.95	93.54
	(b)	927.28	1081.83	1236.37	1,390.92	1700.01	2009.11	2318.20	2781.84
	(c)	1078.75	1258.55	1438.34	1,618.13	1977.71	2337.30	2696.88	3236.26
Tingrith	(a)	14.03	16.37	18.71	21.05	25.73	30.41	35.08	42.10
	(b)	886.25	1033.96	1181.67	1,329.38	1624.80	1920.22	2215.63	2658.76
	(c)	1037.73	1210.68	1383.64	1,556.59	1902.50	2248.41	2594.32	3113.18
Toddington	(a)	43.36	50.59	57.81	65.04	79.49	93.95	108.40	130.08
	(b)	939.46	1096.04	1252.61	1,409.19	1722.34	2035.50	2348.65	2818.38
	(c)	1090.93	1272.76	1454.58	1,636.40	2000.04	2363.69	2727.33	3272.80
Totterhoe	(a)	13.97	16.30	18.63	20.96	25.62	30.28	34.93	41.92
	(b)	910.07	1061.75	1213.43	1,365.11	1668.47	1971.83	2275.18	2730.22
	(c)	1061.55	1238.47	1415.40	1,592.32	1946.17	2300.02	2653.87	3184.64
Westoning	(a)	19.05	22.22	25.40	28.57	34.92	41.27	47.62	57.14
	(b)	891.27	1039.81	1188.36	1,336.90	1633.99	1931.08	2228.17	2673.80
	(c)	1042.74	1216.53	1390.32	1,564.11	1911.69	2259.27	2606.85	3128.22
Whipsnade	(a)	19.38	22.61	25.84	29.07	35.53	41.99	48.45	58.14
	(b)	915.48	1068.06	1220.64	1,373.22	1678.38	1983.54	2288.70	2746.44
	(c)	1066.95	1244.78	1422.60	1,600.43	1956.08	2311.73	2667.38	3200.86
Woburn	(a)	31.67	36.95	42.23	47.51	58.07	68.63	79.18	95.02
	(b)	903.89	1054.54	1205.19	1,355.84	1657.14	1958.44	2259.73	2711.68
	(c)	1055.37	1231.26	1407.16	1,583.05	1934.84	2286.63	2638.42	3166.10
Wrestlingworth & Cockayne Hatley	(a)	34.39	40.12	45.85	51.58	63.04	74.50	85.97	103.16
	(b)	906.61	1057.71	1208.81	1,359.91	1662.11	1964.31	2266.52	2719.82
	(c)	1058.08	1234.43	1410.77	1,587.12	1939.81	2292.51	2645.20	3174.24

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Meeting: Council
Date: 24 February 2011
Subject: Members' Allowances Scheme 2011/12
Report of: Cllr Maurice Jones, Portfolio Holder for Finance, Governance and People
Summary: The report proposes the renewal of the current scheme of allowances for the financial year 2011/12.

Contact Officer: John Atkinson, Head of Legal & Democratic Services
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The provision of a fair scheme of allowances for Members is essential to the democratic process by ensuring an equal opportunity to all to become a councillor.

Financial:

There is sufficient base budget to cover the existing scheme. Any changes to the existing scheme could result in a base budget pressure. Following the elections in May 2011 the number of Members on the Council will reduce from 66 to 59 with a consequent reduction in the overall cost of allowances.

Legal:

Under the Local Authorities (Members' Allowances) Regulations 2003 the Council is required to adopt a scheme of allowances each year. Before the Council makes or amends a scheme, it is required to have regard to the recommendations made by an independent remuneration panel.

Risk Management:

None

Staffing (including Trades Unions):

None

Equalities/Human Rights:

The Scheme of Members' Allowances includes allowances for Dependents' Carers' to provide equality for any Member who has caring responsibilities.

Community Safety:

None

Sustainability:

None

RECOMMENDATION(S):

1. **that the Council resolves to make no changes to the Members' Allowances Scheme for the year 2011/12.**
2. **that a meeting of the Independent Remuneration Panel be convened in the summer of 2011 to review the Scheme and submit a report to the Council.**

Annual Review

1. The Council is required to adopt a scheme of allowances before the start of each financial year. The current scheme which forms Part K of the Council's Constitution was approved in February 2010. It is proposed that this Scheme be adopted without any amendments for the financial year 2011/12.
2. The Council has appointed an Independent Remuneration Panel to report and make recommendations on the Scheme. The Council is required to receive a report from the Independent Remuneration Panel before it makes or amends a scheme. The Council received a report from the Panel in February 2010 before it adopted the current Scheme.
3. A meeting of the Independent Remuneration Panel has not been convened since February 2010. The Scheme provides that the Independent Remuneration Panel should undertake a review in accordance with the requirements of the Local Authorities (Members Allowances) (England) Regulations 2003 prior to 1 April 2011. Assuming that the Council decides to make no changes to the Scheme, the Council may conclude that it would be more appropriate for the Panel to meet early in the new financial year to consider any changes that may be required for the financial year 2012/13.

Appendices:

Appendix A – Members Allowance Scheme 2010/11

Background Papers: (open to public inspection)

None

Appendix A

PART K

Members' Allowances

Scheme for the year commencing

1 April 2010

MEMBERS' ALLOWANCES SCHEME

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CENTRAL BEDFORDSHIRE COUNCIL

MEMBERS' ALLOWANCES SCHEME

The Central Bedfordshire Council, in exercise of the powers conferred by The Local Authorities (Members' Allowances) (England) Regulations 2003, hereby makes the following scheme:

1. **The Scheme**

This scheme may be cited as the Central Bedfordshire Council Members' Allowances Scheme, and shall have effect as from 1 April 2010.

2. **Definitions**

In this scheme,

2.1 "Councillor" means a member of the Central Bedfordshire Council who is a Councillor;

2.2 "Co-opted Member" means a person appointed by Central Bedfordshire Council to serve as a member of a Committee or a Panel.

3. **Basic Allowance**

Subject to paragraphs 5, 6 and 7, there shall for each year be a basic allowance of £11,220 paid to each Councillor.

4. **Special Responsibility Allowances**

4.1 A special responsibility allowance shall be paid to those Councillors who hold a position of special responsibility in relation to the authority as specified in Schedule 1 to this Scheme.

4.2 Subject to paragraph 5, 6, and 7 the amount of each such allowance shall be the amount specified against the special responsibility in Schedule 1.

4.3 Other than for the exceptions noted below, no Councillor may receive more than one special responsibility allowance:

- (a) the Deputy Leader of the Council may be paid one additional special responsibility allowance, if appointed to any other position included within Schedule 1 to this Scheme, and

- (b) if the same Councillor is appointed as the Chairman of both the Licensing Committee and the Regulation Committee, that Councillor may be paid the special responsibility allowances for both posts included within Schedule 1 to this Scheme.

5. Renunciation

A Councillor may by notice in writing, given to the Monitoring Officer, elect to forego any part of his or her entitlement to an allowance under this Scheme.

6. Part-year Entitlements

6.1 The provisions of this paragraph shall have effect to regulate the entitlements of a Councillor to basic, and special responsibility allowances where in the course of the year commencing 1 April 2010 this scheme is amended or that Councillor becomes, or ceases to be, a Councillor, or accepts or relinquishes a special responsibility in respect of which a special responsibility allowance is payable.

6.2 If an amendment to this Scheme changes the amount to which a Councillor is entitled by way of a basic allowance or a special responsibility allowance, then in relation to each of the periods

6.2.1 beginning with the year and ending with the day before that on which the first amendment in that year takes effect, or

6.2.2 beginning with the day on which an amendment takes effect and ending with the day before that on which the next amendment takes effect, or (if none) with the year,

the entitlement to such an allowance shall be to the payment of such part of the amount of the allowance under the scheme as it has effect during the relevant period as bears to the whole the same proportion as the number of the days in the period bears to the number of days in the year.

6.3 Where the term of office of a Councillor begins or ends otherwise than at the beginning or end of a year, the entitlement of that Councillor to a basic allowance shall be to the payment to such part of the basic allowance as bears to the whole the same proportion as the number of days during which his term of office subsists bears to the number of days in that year.

6.4 Where this scheme is amended as mentioned in sub-paragraph 6.2 and the term of office of a Councillor does not subsist throughout the period mentioned in sub-paragraph 6.2.1, the entitlement of any such Councillor to a basic allowance shall be to the payment of such part of the basic allowance referable to each such period (ascertained in accordance with that sub-paragraph) as bears to the whole the same proportion as the number of days during which his term of office as a Councillor subsists bears to the number of days in that period.

6.5 Where a Councillor has during part of, but not throughout, a year such special responsibilities as entitle him or her to a special responsibility allowance, that Councillor's entitlement shall be to payment of such part of that allowance as bears to the whole the same proportion as the number of days during which he has such special responsibilities bears to the numbers of days in that year.

6.6 Where this Scheme is amended as mentioned in sub-paragraph 6.2 and a Councillor has during part, but does not have throughout the whole, of any period mentioned in sub-paragraph 6.2.1 of that paragraph any such special responsibilities as entitle him or her to a special responsibility allowance, that Councillor's entitlement shall be to payment of such part of the allowance referable to each such period (ascertained in accordance with that sub-paragraph) as bears to the whole the same proportion as the number of days in that period during which he or she has such special responsibilities bears to the number of days in that period.

7. Suspension/Repayment of Allowances

7.1 The Monitoring Officer, in consultation with the Chairman of the Council is authorised:-

7.1.1 to withhold payment of allowances to any Councillor who is suspended or partly suspended in accordance with the provisions of Part III of the Local Government Act 2000;

7.1.2 to seek repayment of allowances paid to a Councillor in respect of any period during which the Councillor concerned is suspended, partly suspended, has ceased to be a Councillor, or is in any other way not entitled to receive the allowance paid to him or her.

8. Claims and Payments

8.1 A claim for any travelling, subsistence or dependants' carers' allowances under this scheme shall be made in writing within two months of the date of the meeting in respect of which the entitlement to the allowance arises.

8.2 A claim for an allowance under paragraph 8.1 above shall include, or be accompanied by, a statement signed by the claimant that he or she has not made and will not make any other claim in respect of the matter to which his or her claim relates.

9. Payment of Allowances

9.1 Payments shall be made

9.1.1 in respect of basic and special responsibility allowances, subject to sub-paragraph 9.2, in instalments of one-twelfth of the amount specified in this Scheme on the same day of each month as that on which salary is paid to staff.

9.1.2 in respect of travelling, subsistence and dependants' carers' allowances, on the same day of each month as that on which salary is paid to staff, in respect of claims received on or before the third working day of that month.

9.2 Where a payment of one-twelfth of the amount specified in this Scheme in respect of a basic allowance or a special responsibility allowance would result in the Councillor receiving more than the amount to which, by virtue of paragraph 6, he or she is entitled, the payment shall be restricted to such amount as will ensure that no more is paid than the amount to which he or she is entitled.

10. Travelling and Subsistence

Details of, and entitlement to, travelling and subsistence payments in respect of approved duties are set out in Schedules 2 and 3.

11. Dependants' Carers' Allowances

Details of, and entitlement to, dependants' carers' allowances are set out in Schedule 4.

12. Co-opted Members' Allowance

With the exception of the Chairman of the Standards Committee, for whom a special responsibility allowance is payable, each person appointed to a Committee or Sub-Committee of Central Bedfordshire Council, as a Co-opted Member, shall be paid in respect of each meeting or training event attended each year an allowance, as shown below:

- | | |
|--|------|
| (a) where the meeting or training event is of up to 4 hours | £75 |
| (b) where the meeting or training event is for more than 4 hours | £150 |

13. Annual Review

This scheme will be reviewed by an independent remuneration panel in accordance with the requirements of the Local Authorities (Members' Allowances) (England) Regulations 2003, prior to 1 April 2011.

SCHEDULE 1

SPECIAL RESPONSIBILITY ALLOWANCES

The following are specified as the special responsibilities in respect of which special responsibility allowances are payable, and the amounts of those allowances:-

	£
Leader of the Council	£33,660
Deputy Leader of the Council	£5,049
Portfolio Holders	£20,196
Portfolio Holder Assistants	£2,525
Overview and Scrutiny Committee Chairmen	£10,940
Overview and Scrutiny Committee Vice-Chairmen	£2,525
Development Management Committee Chairman	£13,464
Development Management Committee Vice-Chairman	£2,525
Audit Committee Chairman	£10,940
Audit Committee Vice-Chairman	£2,525
General Purposes Committee Chairman	£5,049
Standards Committee Chairman	£5,049
Licensing Committee Chairman	£2,525
Regulation Committee Chairman	£2,525
Luton and South Bedfordshire Joint Committee Chairman (See Note 1)	£13,464
Minority Group Leaders (see Note 2)	£2,525

Note 1: The Special Responsibility Allowance for the Luton & South Beds Joint Committee Chairman shall apply to the Vice-Chairman when the chairmanship is held by Luton Borough Council.

Note 2: The allowance will be payable to the Leader of any duly constituted minority group that has 7 or more members. In the event of no minority group having 7 or more members, and no other special responsibility allowance being paid to a member of a duly constituted minority group, the allowance shall be paid to the Leader of the largest minority group.

SCHEDULE 2

APPROVED DUTIES

- A. Attendance at meetings of the Forums below is an approved duty for the purpose of the payment of travelling and subsistence allowances:

Council.

Executive, Committees, Sub-Committees, Joint Committees and Panels.

Site meetings where duly authorised.

Task Forces and similar bodies.

In-house seminars or training.

Meetings (when representing the Council) with other Authorities, Organisations, etc. or specific visits arranged by the Executive, a Committee, Sub-Committee or Task Force in respect of its functions.

Meetings with the External Auditor concerning management matters.

- B. The following shall be approved duties for the purpose of paying travelling and subsistence allowances:-

- (a) Meetings of Group Leaders.
- (b) Meetings of Chairmen, Vice-Chairmen, Leader and Deputy Leader and Portfolio Holders.
- (c) Chairman's Briefing meetings for Council, Executive, Committees, Sub-Committees, Task Forces etc. for Chairmen and Vice-Chairmen, Portfolio Holders, other Members of the Executive, Lead or Deputy Lead Members (or their representatives).
- (d) Individual or joint formal meetings between the Members holding the following offices; Chairmen, Vice-Chairmen, Leader, Deputy Leader, Portfolio Holders, Group Leaders, with the Chief Executive, Deputy Chief Executive, Directors, Heads of Staff, or their representatives to discuss official Council business.
- (e) Attendance at any training course, seminar or conference approved by or on behalf of the Member Development Champions.
- (f) Attendance at the Council Offices for newly elected Members for such matters as the signature of Declaration of Acceptance of Office and having photographs taken.
- (g) Undertaking Civic visits as Chairman or Vice-Chairman of the Council (or substituting for either office holder) when the official car is not used.
- (h) Absence overnight from usual place of residence – up to £90 per night (this allowance includes accommodation and breakfast for which the costs have not already been incurred by the Council).

- (i) Absence overnight in London or at certain annual conferences or specified Local Authority Associations – up to £150 per night (this allowance includes accommodation and breakfast for which the costs have not already been incurred by the Council).
 - (j) Attendance by Councillors for the purpose of meeting officers up to an average, calculated over the Council year, of four visits per month.
- C Attendance at all outside bodies where the Member is attending as the Council's duly appointed representative (whether appointed for a fixed term or authorised on an ad hoc basis), subject to no such allowances being claimed by the Member from the outside body concerned.

SCHEDULE 3

TRAVELLING AND SUBSISTENCE

Travel by Councillor's Own Car

If the use of a councillor's own vehicle (i) results in substantial saving of his/her time, or (ii) is in the interests of the council, or (iii) is otherwise reasonable, a councillor may claim:-

Car or Motorcycle Engine Size	per mile
Not exceeding 999 cc	46.9p
1000 and over	52.2p
Motor Cycle	
Up to 1500 miles	19.91p
Over 1500 miles	8.3p

The above rate, which is set in accordance with the rates paid to local government staff as fixed by the National Joint Council for local government staff to be amended during the year ending 31 March 2011 in line with any change recommended by the National Joint Council.

If a councillor conveys other councillors, (to whom a travelling allowance would be payable), he/she may claim an additional 3p per mile for the first councillor and 2p per mile for the second and each subsequent councillor.

A councillor may claim for the mileage necessarily and reasonably incurred in travelling to and returning from meetings, site visits, etc. from his/her normal place of residence.

A councillor may claim the actual amount spent on parking fees, and expenses incurred for the purpose of overnight parking whilst away from home. Receipts must be obtained and included with the claim.

Travel by Public Transport or Rail

The ordinary or any concessionary fare may be claimed. Advantage should be taken of cheap or concessionary rates whenever reasonably practicable.

Travel by Other Means – Taxi, Hire Car, Pedal Cycle etc.

Claims for taxi journeys shall not exceed:-

- (a) in cases of urgency, or where no public transport is reasonably available, the amount of the actual fare and any reasonable gratuity paid; and

- (b) in any other case, the amount of the fare for travel by appropriate public transport.

Where journeys are by pedal cycle, the allowance will be at the rate of 20p per mile.

Subsistence Allowances (from 1 April 2010)

Councillors may claim the amounts actually spent up to those shown below:-

Breakfast allowance (more than 4 hours away from normal place of residence before 11 am)	£4.48
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Lunch allowance (more than 4 hours away from normal place of residence, including the lunchtime between noon and 2.30 pm)	£6.17
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Tea allowance (more than 4 hours away from normal place of residence including the period 3 pm to 6 pm)	£2.43
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Or

Evening meal allowance (more than 4 hours away from normal place of residence, ending after 7 pm)	£7.64
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When main meals (i.e. a full breakfast, lunch or dinner) are taken on trains during a period for which there is an entitlement to day subsistence, the reasonable cost of the meals (including VAT) may be reimbursed in full, within the times specified below. In such circumstances, reimbursement for the reasonable cost of a meal would replace the entitlement to the day subsistence allowance for the appropriate meal period.

The limitations on reimbursement are:

- (a) for breakfast, an absence of more than 4 hours, before 11 am.
- (b) for lunch, an absence of more than 4 hours, including the period between 12 noon and 2 pm.
- (c) for dinner, an absence of more than 4 hours, ending after 7 pm.

SCHEDULE 4

DEPENDANTS' CARERS' ALLOWANCES

A Councillor may claim a Dependants' Carers' Allowance in accordance with the provisions set out below:-

1. The rate payable for Dependants' Carers' Allowance shall be decided upon the following criteria:-
 - (a) where care is required for children or is of a non-specialist nature for dependant relatives; at the rate set and from time to time amended by the Department for Business Enterprise and Regulatory Reform or its successor as the National Minimum Wage for workers aged 22 and over, being the sum of £5.80 per hour as from 1 October 2009;
 - (b) where specialist care services are required, and the Director of Customer & Shared Services is satisfied that such care is necessary, the hourly rate will be up to three times the rate for non-specialist care, £17.40 per hour.
2. Councillors shall be reimbursed up to a maximum of 12 hours per week, in respect of provision of care for any of the following who are at the time part of the claimant's household living with him/her and would normally be looked after by him/her, whilst the claimant is undertaking an approved duty*.

(*NOTE: "Approved duty" is a duty defined in Schedule 2 of this Scheme of Members' Allowances)

 - Children under the age of 14
 - Elderly persons (aged 60 or over)
 - People with disabilities
 - People with learning disabilities
3. In addition to living as part of the claimant's household, the dependant must be unable to be left unsupervised by the carer.
4. Only one claim may be allowed per household for any given period of time.
5. The rates referred to in 1 above shall be the **total** maximum payable per hour and not payable **per** dependant.
6. The claimant must produce a receipt for payments he/she has made and must sign a form to state that the costs were properly and necessarily incurred in the course of, or to permit, him/her undertaking his/her duties as a Councillor.